

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>

Minutes of Work Session		
<p>Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at <a href="http://cascadecountymt.gov">cascadecountymt.gov</a> and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). This written record was officially approved on January 9, 2017</p>	<p><b>Date:</b> December 20, 2017</p>	<p><b>Time:</b> 2:00 p.m.</p> <div style="border: 1px solid black; padding: 10px; text-align: center; color: red; margin-top: 20px;"> <b>COMMISSION MINUTES JOURNAL NUMBER 57</b> </div>
<p><b>Board of Cascade County Commissioners:</b> Chairman Jim Larson, Commissioner Jane Weber, and Commissioner Joe Briggs.</p>		
<p><b>Staff Present:</b> Carey Ann Haight – County Attorney’s Office, Mary Embelton – County Budget/Grants, Casey Mohler – City-County Health Department, Laura Brusky – City-County Health Department, Millie Olsen – City-County Health Department , Trixie Smith – City-County Health Department, John Stevens – Disaster and Emergency Services, Bonnie Fogerty – Board of Commissioners, and Frank Warren – Clerk and Recorder’s.</p>		
<p><b>Public members:</b> Sarah Converse – Sweetgrass Development, Jen Rowell, - The Electric</p>		
Consent Agenda Items:	Purpose:	Department:
<p><b>Resolution 17-116:</b> Budget Appropriation on Pre-Disaster Mitigation Plan. Reduce Federal appropriation by \$6,200, increase cash match by \$1.00 for an overall net decrease of \$6,199 in budgeted revenue. (Ref: Contract 16-40) <i>Comments: There was a brief discussion on Resolution 17-114. Please refer to the audio file, found on the Cascade County website for details.</i></p>	<p>Correcting budgeted revenues to match budgeted expenses for the remainder of grant.</p>	<p>County Budget/Grants</p>
City-County Health Department:	Purpose:	Department:
<p><b>Resolution 17-114:</b> Expenditures decreased by \$13,638, offset by decrease in federal revenue of \$13,638. Also includes a decrease of \$125 transferred in revenues. New contract was budgeted in Department 295 which is no longer needed due to 6 month extension of current contract .(Ref: Contract 16-215, Contract 17-183, Resolution 17-109)  <i>Comments: There was a brief discussion on Resolution 17-114. Please refer to the</i></p>	<p>Budget Appropriation for the Immunization Program</p>	<p>City-County Health Department</p>

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>

Minutes of Work Session		
<i>audio file, found on the Cascade County website for details.</i>		
<b>Contract 17-204:</b> 2018 Cooperative Agreement between MT DPHHS and Cascade City-County Board of Health (BOH). Term is January 1, 2018 through December 31, 2018.	To establish a payment schedule for disbursing funds to the Board of Health and to facilitate payment of funds to support inspections of licensed establishments.	City-County Health Department
<b>Contract 17-205:</b> Advancing Conformance with FDA Standards Grant # G-MP-170905756. Effective Jan 1, 2018 - Dec 31, 2018. Grant amount = \$ 14,700. <i>Comments: There was a brief discussion on Resolution 17-205. Please refer to the audio file, found on the Cascade County website for details.</i>	To for staff time spent on addressing the criteria to meet certain standards and paying for upgrades to inspection equipment.	City-County Health Department
<b>Contract 17-206:</b> FDA Standards Training Grant, # G-T- 1710-05768. Effective Jan 1, 2018 - Dec 31, 2018. Grant amount = \$ 3,000. <i>Comments: There was a brief discussion on Resolution 17-206. Please refer to the audio file, found on the Cascade County website for details.</i>	To assist with costs of staff training related to retail food inspections programs or the FDA retail standards	City-County Health Department
<b>Contract 17-207:</b> Task Order 18-07-4-51-003-0. Term: January 15, 2018, through December 31, 2018. (Renewal) (Ref: Contract 16-230, Resolution 17-05, Resolution 17-115) <i>Comments: Trixie explained that an RFP was submitted this year due to grant cycle being every five years. The filed RFP resulted in the \$ 36,640.00 compensation, which is more than what has been received in the past but City-County Health Department will now be purchasing all required test supplies where the state had supplied those in the past. Trixie also shared that she was contacted by the state and they had commented that the Cascade County RFP was one of the best submitted.</i>	HIV Prevention Program	City-County Health Department
<b>Resolution 17-115:</b> MT DPHHS HIV Prevention Program. Appropriation Amount = \$ 22,894. (DPHHS Compensation Amount of \$ 36,640, less previously budgeted amount of \$ 13,746)	Budget Appropriation	City-County Health Department

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>

Minutes of Work Session		
(Ref: Contract 17-207, Task Order 18-07-4-51-003-0)		
<b>Community Health Care Center:</b>	<b>Purpose:</b>	<b>Department:</b>
<b>Contract 17-208:</b> Cascade County for the Community Health Care Center, Inc. and Aleece Reynolds, LCSW, LAC – Term: December 7, 2017 through December 31, 2019.	Employment Agreement	Community Health Care Center
<b>Contract 17-209:</b> Cascade County for the Community Health Care Center, Inc. and Dr. Julie Wood, MD - Term: July 1, 2017 through June 30, 2019.	Employment Agreement	Community Health Care Center

#1

### **Board Appointments**

#### **Compensation**

(1) 3 year term      Term Expires: June 30, 2020

Applicants: Darren Brown, Cindy Johnston, Anne Martinez, James McNamara, Jr., Kerry Yates

#### **DUI Task Force**

(2) 2 year term      Term Expires: June 30, 2019

Applicants: Darren Brown, Darrel Krause, Lisa Meyers, James McNamara, Jr., Robert David Smith

#### **Regional Airport Authority**

(1) 3 year term      Term Expires: June 30, 2020

Applicants: Dexter Busby, David Cooley, Darrell Krause, Richard Hart, Cindy Johnston, James McNamara, Jr. Robert Moretti, Bob Morgan, Robert David Smith

#### **Weed Board**

(3) 3 year term      Term Expires: December 31, 2018

Applicants: Darren Brown, Michael Edwards, Brent Hansen, Steffen Janikula, Darrel Krause, Scott Wethern

#### **Planning**

(3) 2 year term      Term Expires: December 31, 2019  
(1) Fill Remainder      Term Expires: December 31, 2018

Applicants: Dexter Busby, Martin Byrnes, Mark Carlson, Dan Johnstone, Charles Kuether, Tom Lambert

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>

Richard Liebert, James McNamara, Jr., Bob Morgan, Brian Neilsen, Trent Short  
Russell Armstrong Snyder, Carl Thrasher, Shon Weaver

**Zoning Board of Adjustments**

(2) 2-year term

Term Expires: December 31, 2019

Applicants: Rodney Blake, Carolyn Craven, Jim Edwards, Thomas Jackson, Jon C. (J.C.) Kantorowicz  
Charles Kuether, Richard Liebert, Bob Morgan, Brian Neilsen, Craig Rude, Trent Short  
Brandon Skogen, Melissa Smylie, Gerald Stinson, Carl Thrasher, Logan Tinsen,  
Erin Troplia

*Comments:*

*Bonnie Fogerty inquired as to whether each board should be listed as separate agenda items.*

*Commissioner Weber confirmed that should be the case.*

*Commissioner Weber then suggested the board appointments be deferred until January due to the holidays, and her also wishing to speak to some of the members on some of these boards regarding the applicants.*

*Chairman Larson & Commissioner Briggs agreed there is no real time sensitivity in getting these appointments done during the next Commission Meeting.*

*Commissioner Weber asked that Board Appointments be structured so it is known who is requesting Reappointments versus new applicants.*

*Chairman Larson communicated his wanting to proceed with the DUI Task Force Board appointment as a vote has Been tabled, regarding the new Chairwoman, pending Lisa Meyers being seated on the DUI Taskforce Board. Lisa was the representative of the pre-release center and resigned from that position so now she is sought after for the DUI Task Force Board.*

*Commissioner Weber responded that she is fine with that one board appointment moving forward as Chairman Larson has already received feedback from the DUI Task Force.*

*Chairman Larson confirmed the DUI task Force appointment will remain on this agenda and all other board appointments will be conducted in January.*

**Additional Items added to the Consent Agenda:** Carey Haight requested that the Pluralsight contract, for IT, is added. Commissioner Briggs indicated this could be placed on Consent Agenda.

**Public Comment: None**

On any public matter that is not on the meeting agenda and that is within the Commissioners' jurisdiction. (MCA 2-3-10). **None**

**Adjournment:** Chairman Larson closed the work session meeting at 2:29 p.m.